



## Safeguarding Policy Statement

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| Policy Ref:           | Gen 032                                                                                                                                                                                                                   |
| Status                | <b>Statutory</b>                                                                                                                                                                                                          |
| Purpose               | To ensure that all staff across all academies are aware of the Trust policy and the need to have academy specific policies sitting at school level which take into account each schools context, policies and procedures. |
| Committees            | Trust Board                                                                                                                                                                                                               |
| Other linked policies |                                                                                                                                                                                                                           |
| <b>Issue Date:</b>    | June 2025                                                                                                                                                                                                                 |
| <b>Review Date</b>    | June 2026                                                                                                                                                                                                                 |

**This Trust-wide policy applies to all staff, including the Board of Trustees and central staff, paid staff, volunteers, agency staff, students or anyone working for and on behalf of Victorious Academies Trust. This policy should be read in conjunction with the academy-specific policies published by individual academies. volunteers, agency staff, students or anyone working for and on behalf of Victorious Academies Trust.**

### Introduction

- This policy has been developed in accordance with the principles established by:
  - The Children's Act 1989
  - The Education Act 2002
  - The Children's Act 2004
  - DfE (2025) Keeping Children Safe in Education (KCSiE) (September 2025 edition)
  - DfE (2023) Working Together to Safeguard Children
  - Guidance for Safer Working Practice
- Victorious Academies Trust and the Local Governing Boards (LGBs) of all academies take seriously their responsibilities under section 175 of the Education Act 2002 to safeguard and promote the welfare of children and to work together with other agencies to ensure adequate arrangements within our Academies to identify, assess and support those children and young people who are at risk or are suffering harm.

### The purpose of this policy:

- The purpose of this safeguarding policy is to ensure every child who is a registered pupil at each Academy within the Trust is safe and protected from harm. This means we will always work to:
  - Protect children and young people at our Academies from maltreatment.
  - Prevent impairment of our children's and young people's health or development.
  - Ensure that children and young people at our Academies grow up in circumstances consistent with the provision of safe and effective care.
  - Undertake that role to enable children at our Academies to have the best possible outcomes.
- This policy will provide the overarching principles that guide our approach to safeguarding and child protection for staff, governors, volunteers, visitors and parents.
- Our Trust fully recognises the contribution it can make to protect children from harm and to support and promote the welfare of all children who are registered pupils in our Academies.
- This policy should be read in conjunction with each academies policies and safeguarding documents.

### Ethos

- Improving outcomes for all children and young people underpins all of the development and work within our Trust. Safeguarding is considered everyone's responsibility and as such our academies aim to create the safest environment within which every pupil has the opportunity to achieve

8. Our academies recognise the contribution they can make in ensuring that all pupils registered or who use our facilities feel safe, know that they will be listened to, and that appropriate action will be taken.
9. We will do this by working in partnership with other agencies and seeking to establish effective working relationships with parents, carers and other colleagues to develop and provide activities and opportunities throughout our curriculum that will help equip our students with the skills they need. This will include materials and learning experiences that will encourage our students to develop essential life skills and protective behaviours.

### Trustees' Responsibilities

10. All Trustees need to understand their safeguarding duties and should be kept up to date with legislation and regulation. Our Trust Board has a legal responsibility to make sure that each individual academy has effective safeguarding policies and procedures in place and monitors the implementation of these policies regularly.
11. Our Trust Board will do this by:
  - Have a designated trustee to oversee Safeguarding.
  - Monitoring section 175 safeguarding audits of each academy once per year.
  - Receiving regular reports at Trust Board from the CEO on safeguarding.
  - Conducting an annual safeguarding quality assurance visit to each academy.
  - Delegating operational responsibilities to LGBs as defined below.
  - Receiving and approving this policy once per year.
  - Maintaining a training record for safeguarding across all academies.

### Governors' Responsibilities

12. The LGB of each academy will appoint a named Safeguarding Governor who has lead responsibility for overseeing and monitoring all safeguarding issues in each academy.
13. The LGB will ensure that the named governor for Safeguarding and Child Protection attends the required training and that they refresh their training every two years.
14. The LGB must receive at least annually a Safeguarding Report, prepared by the DSL.

### Staff Responsibilities

15. The Trust and our LGBs recognise that for this policy to be effective, it is essential that academy staff understand what safeguarding is, know how to access safeguarding information, know of any possible contribution that they may be required to make to safeguard our pupils and how to access further advice, support, or services. Each academy will appoint at least one Designated Safeguarding Lead (DSL) and one Deputy Safeguarding Lead who will have day to day responsibility for dealing with safeguarding in the academy.
16. All designated staff will undergo training to provide them with the knowledge and skills required to carry out the role and will update their training at least every 2 years.
17. All staff will receive appropriate safeguarding and child protection training which is regularly updated. In addition, all staff will receive safeguarding and child protection updates (e.g.: via email, e- bulletins and staff meetings), as required, and at least annually to provide them with the relevant skills and knowledge to safeguard children effectively.
18. All staff will be updated on changes to legislation and procedure as necessary.

19. All members of staff, volunteers, governors, and trustees must know how to respond to a pupil who discloses abuse, and the procedure to be followed in appropriately sharing a concern of possible abuse or a disclosure of abuse. All staff are responsible for ensuring that they know or are familiar with their respective academy's Child Protection and Safeguarding Policy.
20. All staff will be provided with Part 1 of KCSiE at the start of each academy year (or on joining if later) and are required to sign to familiarise themselves with the contents, particularly any changes.
21. All staff are entitled to raise concerns directly with Children's Social Care Services.
22. All staff have a responsibility to personally report any cases to the police where it appears that an act of FGM has been carried out, also referred to as 'known' cases, as soon as possible.

### Roles and Responsibilities of named persons

#### LADO Role

23. A Local Authority Designated Officer (LADO) works within each Local Authority area and is there to support staff across all organisations who work with children and young people if any concerns arise regarding any practitioner who works with children and young people.
24. The LADO should be alerted to all cases in which it is alleged that a person who works with children has:
  - behaved in a way that has harmed a child
  - may have harmed a child
  - possibly committed a criminal offence against a child/children

#### Designated Safeguarding Lead (DSL) Role

25. The DSL is the person appointed to take lead responsibility for safeguarding and child protection issues in each school, including online safety and understanding the filtering and monitoring systems and processes in place. The person fulfilling this role must be a senior member of the academy's leadership team, and the DSL role must be set out in the post holder's job description.
26. Each DSL must keep detailed, accurate, secure written records of safeguarding concerns, decisions made, and whether or not referrals have been made, and understand the purpose of this record-keeping.
27. It is good practice to nominate a deputy to cover the role of the designated safeguarding lead when they are unavailable. In large academies it is advisable to have other senior staff who can also take on this role and work as part of a 'designated safeguarding team'. The lead responsibility for safeguarding and child protection remains with the DSL.
28. The DSL should consider whether to:
  - refer cases of suspected abuse to Children's Social Care (CSC), and support staff who have raised concerns about a child or have made a referral to CSC.
  - where there are concerns about radicalisation, to make referrals to the Channel programme and offer support to other staff who have concerns about radicalisation (England and Wales only).
  - refer cases to the Disclosure and Barring Service (DBS), Disclosure Scotland, or Access NI where a member of staff has been dismissed following concerns that they posed a risk to a child.
  - refer cases to the police where a crime has been or may have been committed.
29. If a practitioner has concerns regarding the conduct of a colleague, then they should in the first instance report this to the Designated Safeguarding Lead within their own organisation, who is required by law to report this concern to the LADO. However, it is important to note that anyone can contact the LADO if they need to do so for advice or support, especially if concerns are regarding the conduct with children and young people of management or holistic organisational practice.

30. All referrals and decisions not to refer must be recorded.

#### Parents

31. All parents/carers are made aware of each academy's responsibilities regarding child protection procedures through publication of the individual academy Safeguarding and Child Protection Policy on the academy's website.

#### Community Users

32. Community users organising activities for children on academy premises are to be made aware of and understand the need for compliance with the Trust and Academy child protection guidelines and procedures. This is to be carried out with the organiser during the planning stages for events and activities.

#### Persons involved in recruitment and selection of staff

33. Staff responsible for Trust selection and recruitment procedures must have completed the appropriate training and must follow safer recruitment practices. They are responsible for making all appropriate checks as required by the Department of Education's guidance on Keeping Children Safe in Education on staff suitability, including Disclosure and Barring Service checks. The Disclosure and Barring Service (ISA) merged with the Criminal Records Bureau (CRB) to form the Disclosure and Barring Service (DBS) in December 2012. Each Academy will ensure that they hold and upkeep a Single Central Record of all staff and regular volunteers in accordance with government guidance.

#### Principal / Headteacher

34. Principals/Headteachers at each academy throughout the Trust are required to ensure all staff, volunteers and visitors are provided with up-to-date guidance, in line with the latest publications from the Department for Education's guidance on Keeping Children Safe in Education.

35. In addition to the basic requirements and good practice provided within this Child Protection policy, the Trust requires each Principal/Headteacher to implement a bespoke Child Protection policy which is contextualised. A copy of the academy policy is to be forwarded to the Trust upon publication.

36. Each Principal/Headteacher has the duty to ensure their own Child Protection policy is up-to-date and is displayed on their academy website.

#### Monitoring and review

37. This policy will be reviewed on an **annual basis**, or when new legislation/guidance regarding the subject is published and requires the approval of the **Trust board**.

End